

ANNEX 11. Quality Assurance Check List for Review of Deliverable: Report on Analysis of labour market needs relevant to EMAB in PCs (Task 1.4)

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QA reviewer(s): Dr Dušanka Cvijanović

Assurance point	Issues to be addressed		Assessment	Comments	Recommendations
1. Compliance with the objective of ECOBIAS	Does the deliverable comply with the overall objectives of the project?		<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially		
2. Compliance with the specific objectives of the workpackage	Does the deliverables comply with the WP objectives as specified in the WP description?		<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially		
3. Correspondence with the description of work of the relevant activity	Does the deliverable correspond with the activity description as specified in the application Form?		<input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> partially		
4. Compliance with the deliverables format	Is the deliverable presented using the Project's deliverable format		<input checked="" type="checkbox"/> yes <input type="checkbox"/> no		
5. Adequacy of complementary information	Examples of complementary info: External sources used Bibliography List of contacts Methodology used (i.e. for surveys)		<input checked="" type="checkbox"/> yes <input type="checkbox"/> no		
6. Adequacy of written language	Level of written English		<input checked="" type="checkbox"/> excellent <input type="checkbox"/> adequate <input type="checkbox"/> poor		

Overall assessment and suggestions for improvement		The report is presented in an adequate form and in accordance deliverable format. Contain all necessary information. The report is evaluated as excellent.
	Date of Quality Assurance performed by QAT reviewers: 11/10/2020	
	Deadline for submission of amended version of the deliverables: /	

